



STATE OF DELAWARE
Child Death, Near Death and Stillbirth Commission

FINAL MINUTES

Meeting Date and Time: October 6, 2006 1:00 PM

Meeting Location: New Castle County Court House
12th Floor Conference Room

In Attendance:

- **Commissioners**
Dr. Garrett H.C. Colmorgen, Tania Culley (also proxy for Mike Cochran), Cari Desantis, Dr. Jaime Rivera, Marie Renzi, Dr. Phillip Shlossman, Karen Derasmo, Marjorie Hershberger, Dr. Kathy Janvier, Janice Mink,
- **Proxies**
Mariann Kenville-Moore for (Carl C. Danberg), Judge Joelle Hitch for (Chief Judge Chandlee Kuhn) Nancy Wilson for (Valerie Woodruff) Lisa Schieffert for (Vincent Meconi)
- **Other Attendees**
Mary Ball Morton and Bridgett Poulle
- **Staff**
Anne Pedrick, Executive Director
Kristin L. Joyce, Senior Medical Social Worker FIMR
Meena Ramakrishnan FIMR Consultant
Shereen Williams, Child Death Review Specialist
Michael A. Brown, Administrative Specialist II

Call to Order:

The meeting was called to order at 1:10 PM by Commission Chair, Dr. Garrett H.C. Colmorgen. A quorum was established with 14 members present.

OLD BUSINESS

Minutes

Amendment to Bill 256 was struck because there were concerns that a sign in the vehicle identifying a young driver would possibly also attract the attention of predators. This will be corrected in the July Minutes. The minutes were approved as amended.

NEW BUSINESS

FIMR Update

Kristin Joyce was hired as the maternal interviewer. The FIMR Coordinator position was reposted and there are five new qualified applicants to be interviewed.

A casual/seasonal person will also be hired to assist with FIMR. Meena Ramakrishnan was introduced as a consultant for FIMR. The Memorandum of Understanding is currently in draft form in collaboration with Public Health.

Child Death Update

- Staff met with Sara Rich, Associate Director from the National Center for Child Death Review, to discuss the Data Tool.
- The goal is to have all of the cases entered into the Child Death access system by January. The Executive Director is currently looking at the download capabilities of Access and the National Data Tool.
- From 2/1/05 to 7/06, the child death access database is missing 96 death certificates and 54 cases have not been entered. Thirty cases are out of state and 10 have not been requested. The New Castle County Panel has 16 pending panel cases and 59 infant cases. The Kent and Sussex panel has 22 pending and 19 infant cases. There have been delays from the hospitals in responding to subpoenas and efforts are being made to try to organize the office and procedures. The Child Abuse and Neglect Panel is caught up and has zero cases. There are final case reviews that need to be completed at the child abuse and neglect panel.
- Current vacancies for the panels include the following: a neonatologist for New Castle, a non-profit child advocate for Kent/Sussex, and a pediatrician for the child abuse/neglect panel. It is anticipated that Family Court will have someone appointed to all three panels by the end of next week.

Process Subcommittee

Marianne Kenville-Moore volunteered to be the facilitator for the process subcommittee. CDNDSC staff will assist her in this endeavor. Upon a Motion duly made and seconded, the Commission voted unanimously for Marianne to lead this subcommittee.

Legislative Subcommittee

It was discussed that an attorney is needed for the Legislative Subcommittee to review legislation. It was suggested that Jim Maxwell might be a good candidate. The Executive Director will convene this group prior to January.

FIRT

It was determined that four cases are ready for review with FIRT. There will be another meeting with FIRT to discuss the specific procedures.

Other Business

- Janice Mink spoke about Newark H.S looking for statistics on motor vehicle crashes because the teachers there have not been able to find that information from other sources. It was suggested that all annual reports and other publications from CDNDSC also be mailed to high schools.
- Marie Renzi distributed handouts from a webcast presentation by the National Center for Child Death Review Policy and Practice.
- Dr. Colmorgan commented that there is a national push for FIMR and suggested that Kathy Buckley be contacted to look into what may be available for Delaware.
- Case of the stolen Missouri baby was discussed and the question was asked if there would be any action or prevention on the part of the Commission by informing people of the dangers of using yard signs when a baby is born. A case was mentioned that occurred in DE that resulted in a death due to a yard sign 8-10 years ago. It was determined that a preventative action without an actual link to a case is not the role of the Commission; however, it could be mentioned in the annual report under prevention strategies.
- The annual report is delayed due to the database problems. It will encompass three fiscal years once written.

Executive Session

Upon a motion duly made and seconded, it was unanimously decided to enter into Executive session at 1:30 p.m. Upon a motion duly made and seconded, it was unanimously decided to exit Executive session at 2:25 p.m.

Public Comment

- Several members of the Commission discussed the press release regarding the Delaware Health Information Network (DHIN). This is a shared computer program that will allow medial providers to share information on patients. It is a voluntary program but the medical community is in support of the DHIN. Lab Corp and others are participating. The Commission will send a letter to the Delaware Health Care Commission in support of this program.

- There was a correction noted on the 2007 Commission meeting dates schedule. May 5th should be changed to May 4th.

Next Meeting

December 8th, 1 p.m. at the Apoquinimink State Service Center Conference Room.

Adjourn

Upon a motion duly made and seconded, it was unanimously decided to adjourn the Commission meeting at 2:35 p.m.